



Plan Continuation

Finance and Requirements





- Continuation funding
- Continuation requirements
- Continuation plan



At the January 2022 Transportation Commission meeting we will be recommending an award to each lead agency for

\$52,500

Distribution breakdown:

- \$17,500 in a PGA from March 1, 2022 to August 31, 2022 (FY 2022)
- \$35,000 in a PGA from September 1, 2022 to August 31, 2023 (FY 2023)

Awards starting September 1, 2023 (FY 2024) will be based on lead agency performance.



Continuation funds cover:

- Activities to support plan implementation
- Gathering and reporting performance metrics to PTN: \$5,000 annually

In January there will be a short, non-competitive application in eGrants

- Continuation plan
 - Continuation reimbursement requires an approved continuation workplan



The continuation plan serves as a common framework for all stakeholders involved in implementing the plan.

- Workplan
 - Activities
 - Regular meetings with stakeholders
 - Subcommittee meetings
 - Public education
 - Workshops
 - Public input: surveys, etc.

- Method to measure plan progress



Continuation funds reimbursements are deliverables based:

- Meeting minutes that include attendance, describe what topics were covered, vote outcomes, etc.
- Public education materials and events
- Workshop materials and results summary
- Survey results
- Approval of performance metrics submission by TTI



- What are the activities the stakeholders need to do to reach the objectives of your plan?
- When will you carry out each activity and how long will they last?
 - Consider the estimated timeframe for implementing each of the objectives
- Agree on procedures and responsibilities
- Define the roles (who does what) of each stakeholder
 - Who is the lead on a particular goal?
 - In what format and how often to get status updates by them?



- Standard format
- Qualitative reporting
- Framework for regular internal review
- Keeps goals/priorities in focus
- Simplifies internal conversation
- Easy to understand for the public and decision makers



| Goal/Objective (from plan) | | | | |
|---|---------------------|---|---|--|
| Purpose | Actions to be taken | Level of action (federal, state, regional, local) | Implementation Timeframe (how long to accomplish) | Status (Not Started, In progress, Experiencing Issues, Complete) |
| <div style="font-size: 48px; color: #f0e68c; opacity: 0.5;">DRAFT</div> | | Lead on this activity | Progress Update | |
| | | Other team members | | |
| | | Level of feasibility within this 5 year plan | | |
| | | Level of Impact on regional goals (High, Medium, Low) | | |
| | | | | |
| | | | | |

Goal/Objective

Enter individual goal/objective from the plan

| Purpose | Actions to be taken | Level of action (federal, state, regional, local) | Implementation Timeframe (how long to accomplish) | Status | |
|--|---|--|--|--|--|
| <p>Summary of the purpose of this goal/objective within the wider scope of the plan. Include enough detail to make it clear to someone who is not familiar with the plan</p> | <p>Specific actions to be taken to advance this goal/objective. May be more than one per goal/objective</p> | <p>Does this goal/objective require contact with federal, state, or local entities to implement?</p> | <p>Could be from one month to 5 years</p> | <p>Not Started, In Progress, Experiencing Issues, Complete, Suspended, Removed from Plan **Updated each time it's submitted</p> | |
| | | | Progress Update | | |
| | | Lead on this activity | | | |
| | | <p>What agency is in charge/reporting?</p> | <p>Describe current state of this goal/objective including meetings/events that have happened since the last update and who has been involved. Include details on any obstacles or issues faced. If the status is suspended or removed from the plan, explain why.</p> | | |
| | | | | | |
| | | Other team members | | | |
| | | <p>Who else is involved</p> | | | |
| | | | | | |
| | | Level of feasibility within this 5 year plan | <p>**Updated each time it's submitted</p> <p>DRAFT</p> | | |
| | | <p>Based on stakeholder input</p> | | | |
| | | | | | |
| Level of Impact on regional goals | | | | | |
| <p>High, Medium, Low. Based on stakeholder input</p> | | | | | |

Concept: quarterly reporting



Goal/Objective

Increase reliable access to transportation for low income and/or elderly persons within the region

| Purpose | Actions to be taken | Level of action (federal, state, regional, local) | Implementation Timeframe (how long to accomplish) | Status |
|--|---|---|---|--|
| Meet the health and welfare needs of seniors in the region | <ul style="list-style-type: none"> -Hospital discharge coordination pilot program -Study feasibility of flexible fixed route replacing demand response -Senior wellness coordination project | <p>Regional, local</p> <p>Lead on this activity</p> <p>Lead agency</p> <p>Other team members</p> <p>Transit district, AAA, Hospital district</p> <p>Level of feasibility within this 5 year plan</p> <p>Moderate</p> <p>Level of Impact on regional goals</p> <p>High</p> | <p>2 years</p> <p>Progress Update</p> <ul style="list-style-type: none"> -Applied for Planning funding in Coordinated call for hospital discharge pilot -Submitted TTSP application for flex route feasibility study -Taskforce formed with AAA, transit district, hospital district, local dialysis center representatives | <p>In progress</p> <p style="text-align: center; font-size: 2em; color: #f0e68c;">DRAFT/ EXAMPLE</p> |